



# PhilGEPS

Philippine Government Electronic Procurement System

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Procurement Opportunities

Award Notice Abstract (Ref No.: 3085463)

Status: Updated

<b>Reference Number:</b> 7653393  <b>Control Number:</b> 2021 - 04 - 0035  <b>Bid Notice Title:</b> Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Hybrid Hosting of the Pacific Asia Travel Association (PATA) Virtual Adventure Travel Conference and Mart 2021  <b>Approved Budget:</b> Php832,492.60  <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)  <b>Classification:</b> Goods  <b>Category:</b> Travel, Food, Lodging and Entertainment Services  <b>Applicable Procurement Rules:</b> Implementing Rules and Regulations  <b>Funding Source:</b> Government of the Philippines (GOP)  <b>Funding Instrument:</b> General Appropriations Act  <b>Area of Delivery:</b>   <b>Delivery Period:</b> 0 Day/s  <b>Contact Person:</b>	<p align="center"><b>DEPARTMENT OF TOURISM</b></p> <p align="center">351 Sen. Gil Puyat Avenue Makati City Metro Manila, NCR, Philippines</p> <p align="center"><b>Tour Operator</b></p> <p><b>Awardee :</b> CCT.168 TRAVEL AND TOURS CORPORATION <b>Address :</b> Unit 501 The Richmond Plaza, 21 San Miguel Avenue Corner Lourdes St., Ortigas Center Pasig City Metro Manila, NCR, Philippines</p> <p><b>Contact Person :</b> PLACIDA " INE" SIOCO FAUSTINO   <b>Designation :</b> VP/GENERAL MANAGER</p> <table border="1"> <thead> <tr> <th colspan="3">Line Item</th></tr> <tr> <th>#</th><th>Product/Service/Project Name</th><th>Budget</th></tr> </thead> <tbody> <tr> <td>1</td><td>Tour Operator, Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Hybrid Hosting of the Pacific Asia Travel Association (PATA) Virtual Adventure Travel Conference and Mart 2021, 900000000, 1, Lot</td><td>Php832,492.60</td></tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest Calculated and Responsive Bid (LCRB)</p>	Line Item			#	Product/Service/Project Name	Budget	1	Tour Operator, Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Hybrid Hosting of the Pacific Asia Travel Association (PATA) Virtual Adventure Travel Conference and Mart 2021, 900000000, 1, Lot	Php832,492.60	<b>Award Type:</b> Award Notice  <b>Contract Amount:</b> Php735,600.00  <b>Award Date:</b> 04-May-2021  <b>Publish Date:</b> 20-May-2021  <b>Date Last Updated:</b> 28-Jun-2021  <b>Contract Number:</b> 21 - 00100  <b>Proceed Date:</b> 24-May-2021  <b>Contract Effectivity Date:</b> 25-May-2021  <b>Contract End Date:</b> 27-May-2021  <b>Created By:</b> John Paulo Samonte Francisco  <b>Date Created:</b> 20-May-2021  <b>Approver:</b>   <b>View Documents:</b> 4
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2/28/22, 10:20 AM

PhilGEPS

John Paulo Francisco

**Created By:**

John Paulo Francisco

21-00100

**Service Contract**  
**Ground Handling Services**

**KNOW ALL MEN BY THESE PRESENTS:**

That this Agreement, made and entered into this    day of MAY 12 2021 in the City of Makati, Philippines, by and between

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City, Philippines 1200 represented by its Undersecretary for Tourism Development, **BENITO C. BENGZON, JR.**, of legal age, Filipino and hereinafter referred to as the **FIRST PARTY**;

and

**CCT. 168 TRAVEL AND TOURS CORPORATION** is a private entity duly existing by virtue of Philippine laws with office address at (Address of company) herein represented by its General Manager, **MS. PLACIDA FAUSTINO** and hereinafter referred to as the **SECOND PARTY**;

Each a Party, and collectively, the **PARTIES**.

**WITNESSETH:**

**WHEREAS**, the **FIRST PARTY** is the primary planning, programming, coordinating, implementing and regulatory government agency in the development and promotion of the tourism industry, both domestic and international;

**WHEREAS**, the Office of Tourism Development Planning, Research and Information Management (OTDPRIM) of the Tourism Development Sector, is mandated to pursue the Department's interests in multilateral, international and regional tourism cooperation, agreements and treaties;


**WHEREAS**, pursuant to the above and to support the economy of reopened destinations, the **FIRST PARTY** will conduct the *Pacific Asia Travel Association (PATA): Virtual Adventure Travel Conference and Mart (the "Event")* which aims to bring together tourism professionals from the public and the private sector to discuss the creation of new opportunities in promoting environmental protection and social sustainability, and address the issues faced by adventure travel, responsible, and sustainable tourism industries;

**WHEREAS**, the **FIRST PARTY** is in need of the services of a DOT – Accredited Travel and Tour Operator to handle the requirements of transportation, site inspection, meals and provision of antigen and RT-PCR Tests for the Event in Clark, Pampanga on 25 - 27 May 2021;

**WHEREAS**, the **SECOND PARTY** is a duly registered member of the Philippine Government Electronic Procurement System (PhilGEPS) who possesses the necessary skills, experience and expertise in providing the required services, has offered to undertake the project;

**WHEREAS**, the requirement was processed in compliance with the procedure on **Negotiated Procurement-Small Value Procurement**, pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act);

**WHEREAS**, the Bids and Awards Committee (BAC) of the DOT, through **BAC Resolution No. 2021-036**, has declared the **SECOND PARTY** to be the bidder with the Lowest Calculated and Responsive Bid (LCRB) as its quotation is found to be compliant and responsive to the technical specifications indicated in the Terms of Reference (TOR);



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NOW, THEREFORE, based on the foregoing, the **PARTIES** hereby agree as follows:

1. **SERVICES.** The **SECOND PARTY** hereby agrees to:

- A. Provide the following for the event proper on 26-27 May 2021:
  - Antigen tests for 80 pax for 2 days
  - Meals for pre and post event for 15 pax
    - o AM and PM Snacks, Lunch, Dinner
  - Transportation for delegates within the Clark area
  - Transportation for the DOT/TPB Secretariat from Manila-Clark-Manila and a standby vehicle for 3 days;
- B. Provide the following for the site inspection on \_\_\_\_ May 2021:
  - RT-PCR Tests for 4 pax
  - Accommodation for 2 nights (inclusive of breakfast)
    - o Two (2) twin sharing rooms in the venue of the PATA vATCM
  - Lunch and Dinner for 10 pax for 3 days on 25-27 May 2021
  - Van rental for Manila-Clark-Manila and within Clark for 3 days on 25-27 May 2021

Details of the above including the other responsibilities of the **SECOND PARTY** are indicated in the attached **Terms of Reference**, which forms an integral part of this contract.

- 2. **COMPENSATION.** By way of compensation for its services, the **FIRST PARTY** shall pay the **SECOND PARTY** the total amount indicated in the Statement of Account, which shall be based on actual expenses incurred, but not to exceed **Seven Hundred Thirty-Five Thousand Six Hundred Pesos Only (PhP735,600.00)**, for the total actual cost of services rendered inclusive of VAT and other taxes.
- 3. **PAYMENT.** The above consideration will be paid by the **FIRST PARTY** after presentation of the required Statement of Account and other necessary documents, subject to the usual accounting and auditing rules and regulations by the **SECOND PARTY**. It is understood, however, that payment shall only be made after it has fully and satisfactorily rendered its undertaking under this agreement.
- 4. **LIQUIDATED DAMAGES.** When the **SECOND PARTY** fails to satisfactorily render the services under this Agreement within the specified schedule, the **SECOND PARTY** shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed services scheduled for delivery for every day of delay. The **FIRST PARTY** need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the **SECOND PARTY**, or collected from any securities or warranties posted by the **SECOND PARTY**, whichever is convenient to the procuring entity concerned. In no case shall the total sum of liquidated damages exceed ten percent (10%) of the total contract price, in which event the **FIRST PARTY** concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.
- 5. **FREE AND HARMLESS.** The **SECOND PARTY** shall hold the **FIRST PARTY** free and harmless from, and hereby binds and obligates itself to indemnify the **FIRST PARTY** for any and all liabilities, losses, damages, injuries, including death, claims, demands, suits, proceeding, judgements, awards, fines, penalties and all expenses, legal or otherwise of whatever kind or nature arising from and by reason of this Agreement, due to the fault, negligence, act, act omission, delays, conduct, breach of trust, or non-observance or violation of this Agreement, or any of its stipulation and warranties by the **SECOND PARTY** and/or any of its employees, agents, representatives, or sub-contractors.



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6. **DISPUTE RESOLUTION.** If any dispute shall arise between the **FIRST PARTY** and the **SECOND PARTY** in connection with this Agreement, the Parties shall make every effort to resolve such dispute amicably. Should such dispute not be resolved, the same will be referred for arbitration in accordance with RA No. 876 or the *Arbitration Law* and RA No. 9285 or the *Alternative Dispute Resolution Act of 2004*.
7. **ELECTRONIC SIGNATURES.** The parties shall be entitled to sign and transmit this Agreement with an electronic signature whether by facsimile, e-mail, or other electronic means, which signature shall be binding on the Party whose name is contained therein. Any Party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request.
8. **COMPLETENESS OF AGREEMENT.** This Agreement, along with the select provisions in the annexes made integral parts hereof, contains the complete understanding of the Parties and may not be modified or amended except through another Agreement in writing duly executed by the parties.

**IN WITNESS WHEREOF,** the Parties have executed this Agreement through their authorized representatives on the date stated above.

**DEPARTMENT OF TOURISM**

**CCT. 168 TRAVEL AND TOURS  
CORPORATION**


By:   
\_\_\_\_\_  
**BENITO C. BENGZON, JR.**  
Undersecretary for Tourism Development

By:   
\_\_\_\_\_  
**PLACIDA FAUSTINO**  
General Manager

Signed in the presence of:



**FUNDS AVAILABLE:**

  
\_\_\_\_\_  
**Mr. ROMAN G. BERSAMIRA**  
Chief Accountant, Accounting Division,  
DOT

**ACKNOWLEDGEMENT**

Republic of the Philippines) S.S  
City of Makati)

On this 25<sup>th</sup> day of June, 2021 personally appeared before me, a Notary Public in and for the City of Makati, the following persons:

Name	Government ID	Date Issued	Place Issued
Benito C. Bengzon, Jr.	800 165 991 A	28 Aug 2017	DPW Manila
Placida Faustino	P1341119B	4-3-19	NCR

21-00100

all known to me to be the same person who executed the foregoing Agreement and acknowledgement that the same is an act of their free and voluntary will and deed and of the entity that they respectively represent.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on this date and place aforementioned.

Doc. No. 274  
Page No. 55  
Book No. 11  
Series of 2021

NOTARY PUBLIC

ATTY. AUDEILLE HAZAMORA  
NOTARY PUBLIC  
UNTIL DECEMBER 2021  
PENTHOUSE, LEGAL AFFAIRS SERVICE, DOT BLDG  
PTR NO. 8144622 - 1/15/20 - MAKATI CITY  
IBP LIFETIME MEMBER 04646 / MAKATI CITY  
ROLL NO. 41115 MCLE VI-0024349



LAS

**BAC Resolution Declaring Lowest Calculated and Responsive Bid (LCRB) and Recommending Award for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Hybrid Hosting of the Pacific Asia Travel Association (PATA): Virtual Adventure Travel Conference and Mart in Clark, Pampanga on 25 – 27 May 2021 (RFQ No. 2021 – 04 – 0035)**

**Resolution No. 2021 - 036**

**WHEREAS**, the Department of Tourism (DOT), through the Procurement Management Division (PMD), posted the Request for Quotation (RFQ) for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Pacific Asia Travel Association (PATA): Virtual Adventure Travel Conference and Mart in Clark, Pampanga on 25 – 27 May 2021, in the PhilGEPS website and DOT website continuously for at least five (5) calendar days, starting on 29 April 2021, and the deadline for the submission of quotations was set on 03 May 2021. The Approved Budget for the Contract (ABC) is Eight Hundred Thirty-Two Thousand Four Hundred Ninety-Two Philippine Pesos and Sixty Centavos (PhP832, 492.60). A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made an integral part hereof;

**WHEREAS**, five (5) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

**WHEREAS**, in response to the said posting and invitation, two (2) prospective bidders submitted their quotations within the set deadline for the submission of quotations on 03 May 2021;

**WHEREAS**, upon evaluation, below are the findings;

<b>Name of Bidder</b>	<b>Bid Amount (As Read)</b>	<b>Findings</b>
CCT. 168 Travel and Tours Corporation	PhP735, 600.00	Eligible
Lifestyle Philippines E-Comm, Inc.	PhP796, 856.00	Eligible

**WHEREAS**, the detailed evaluation of the quotations resulted in the following:

<b>Name of Bidder</b>	<b>Bid Amount (As Calculated)</b>	<b>Ranking</b>
CCT. 168 Travel and Tours Corporation	PhP735, 600.00	Lowest Calculated Bid (LCB)
Lifestyle Philippines E-Comm, Inc.	PhP796, 856.00	2 <sup>nd</sup> LCB

**WHEREAS**, upon due evaluation and careful examination of the quotation submitted by **CCT. 168 TRAVEL AND TOURS CORPORATION**, being the bidder with the *Lowest Calculated Bid (LCB)*, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "B" and "C"**, respectively, and are made integral parts hereof;

**NOW, THEREFORE**, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement – Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Pacific Asia Travel Association (PATA): Virtual Adventure Travel Conference and Mart in Clark, Pampanga on 25 – 27 May 2021; and
- b) To declare **CCT. 168 TRAVEL AND TOURS CORPORATION** as the **Lowest Calculated and Responsive Bid (LCRB)** and to award the contract for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Pacific Asia Travel Association (PATA): Virtual Adventure Travel Conference and Mart in Clark, Pampanga on 25 – 27 May 2021, in the total amount of **SEVEN HUNDRED THIRTY-FIVE THOUSAND SIX HUNDRED PHILIPPINE PESOS (Php735,600.00)**, inclusive of all applicable taxes;
- c) To recommend for approval by the Secretary of Tourism the foregoing findings.

Resolved this 03<sup>rd</sup> day of May 2021.


**Recommending Approval:**

  
**OIC - USEC. ROBERTO P. ALABADO III**  
BAC Chairperson

  
**DIR. MILAGROS Y. SAY**  
BAC Vice Chairperson

  
**MR. RAYMUND GLEN A. AGUSTIN**  
Member

  
**MS. SUSAN S. NAGTALON**  
BAC Member

  
**ATTY. JENNIFER A. OLBA**  
BAC Member

**By Authority of the Secretary**  
**(Department Order No. 2020-022)**

☒ **APPROVED**    ☐ **DISAPPROVED:**

  
**BENITO C. BENGZON, JR.**  
Undersecretary, Tourism Development